

PANJAB UNIVERSITY

CALENDAR VOLUME I

2022-2023

(The Panjab University Act and Regulations)

This Volume contains amendments as approved by the Central Govt.
and published in the Gazette of India up to and inclusive of 08.02.2021



CHANDIGARH (India)


Principal
Syon College
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**ADMISSION AND MIGRATION OF STUDENTS
AND TUITION FEES**

29.1. In making admissions all University Teaching Departments and the Affiliated Colleges will reserve seats in each class as under:

- (A) Affiliated Colleges of Punjab State shall follow reservation policy of the Punjab Government.
- (B) Affiliated Colleges of Chandigarh (U.T.) shall follow the reservation policy of Union Territory Administration.
- (C) All University Teaching Departments shall follow the reservation policy of the Central Government i.e.
 - (a) 15% for members of Scheduled Castes;
 - (b) 7.5% for members of Scheduled Tribes;
 - (c) 5% for members of Backward Classes as defined by the Government from time to time.

Provided that the reservation in (a) and (b) can be inter-changeable, i.e. if a sufficient number of applicants is not available to fill up the seats reserved for Scheduled Tribes, they may be filled up by suitable candidates from Scheduled Castes, and vice-versa.

The above reservation shall be subject to the following conditions -

- (i) the number of students admitted on merit shall not be included in the number of seats reserved.
- (ii) members of Scheduled Castes/Tribes and Backward Classes shall be allowed a concession of 5% marks for admission to the courses in which a certain percentage of minimum marks has been prescribed provided they have obtained minimum pass marks prescribed by regulations;
- (iii) in case the seats earmarked for Scheduled Castes/Scheduled Tribes remain unfilled, a further relaxation in marks may be given, in order of merit inter-se amongst the candidates themselves, so that all the reserved seats are filled by candidates belonging to these categories. This, however, will not apply for M.B.B.S. admission; and
- (iv) A Scheduled Caste/Scheduled Tribe person on migration from the State of his origin will not lose his status as Scheduled Caste/Scheduled Tribe but he will be entitled to the concessions/benefits admissible to the Scheduled Castes/Scheduled Tribes from the State of his origin and not from the State where he has migrated.

29.2. Sons/daughters/spouses of military/para-military personnel (Border Security Force, Central Reserve Police, Assam Rifles and Indo-Tibetan Border Police), killed or incapacitated in action, shall be given a weightage of 5% marks for seeking admission to the Engineering/Technological Institutions affiliated to this University where no seats have been reserved for them, subject to the condition that they have obtained the minimum qualifying marks (if any) prescribed by regulations.

29.3. The Principal of every affiliated college shall report to the Registrar, within

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a month, the admission, withdrawal and transfer of students.

30. Every affiliated college shall keep the following record and submit the same, when required, to the Registrar or any other officer authorised by him:

- (1) A register of admissions and withdrawals. The register will give in the case of every student, the date of admission, date of birth, name of birth-place, percentage, attendance at college examinations and results of such examinations, a record of University career, and date of withdrawal.
- (2) Registers of daily attendance of students at lectures.
- (3) A register of fees.
- (4) A time-table.

31.1. Admission to the various courses shall be made by the affiliated colleges according to the dates fixed by the Syndicate every year.

Every student shall present himself in person at the time of admission.

31.2. No student who has joined one college shall be admitted to another college during the same academic session unless -

- (i) the principals of the colleges concerned agree and an application on the prescribed form for permission to migrate accompanied by the prescribed fee, is submitted to the Registrar;
- (ii) the migration is allowed by the University; and
- (iii) the Principal of the college from which he intends to migrate has given the leaving certificate.

31.3. In case of migration of students who are provisionally admitted/promoted, the Principal shall state all the relevant facts on the application.

31.4. A student may seek admission to more than one college, but if after joining one of them, he wishes to shift to some other college even during the admission dates, prescribed by the University, he shall seek migration from the college which he joined in the first instance, and shall, for this purpose, apply in accordance with the above procedure.

31.5. A student whose name is struck off the rolls of his college may be re-admitted by that college at any time during the same academic year to the same class. If he wishes to join another college, he shall apply in time for next academic year, and not in the same academic year.

31.6. A student who has passed B.A./B.Sc. Ist year./2nd year or M.A. Part I may join any college for the next class, but he shall produce a leaving certificate from the college through which he appeared in the B.A./B.Sc. Ist year./2nd year or M.A. Part I examination as the case may be.

31.7. The Principal of a college is authorised to admit a late college student, as a casual student, in one or more subjects, in the Faculties of Arts, Science and Languages, excluding the Post-Graduate courses.

32.1. Tuition fees at the approved rates shall be charged for 12 months in respect of each academic year of the course.

32.2. In the case of an M.A. student in a subject in which there is inter-collegiate teaching and the University also participates, a fee of Rs. 4 per mensem shall also be

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charged by the college on behalf of the University, and forwarded to the Registrar every month. This fee shall also be charged for 12 months each academic year.

32.3. A second tuition fee for the same month shall not be charged from a student migrating from one affiliated college to another. A college is entitled to the tuition fee for the month in which the migration is sanctioned by the University and the college to which he migrates is not entitled to charge fee for a part of that month.

33. Notwithstanding anything contained in Regulation 31.1 and 31.2 the Vice-Chancellor shall have power to authorise migration of a student from one college to another, or to allow admission of a student.

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